

## **Open Position – Government Relations**

**Job Type:** Full-Time  
**Reports to:** EVP, Head of Regulatory Affairs

### **General Description**

The Consumer Bankers Association (CBA) is seeking a Regulatory Counsel for its government relations team. The Regulatory Counsel reports to the EVP, Head of Regulatory Affairs and works closely with the rest of the regulatory team to implement CBA's regulatory advocacy efforts in the area of retail banking. This requires regular communications with the federal agencies responsible for regulating and supervising retail bank operations, including the Consumer Financial Protection Bureau, the Office of the Comptroller of the Currency, the Federal Reserve Board, and the Federal Deposit Insurance Corporation, among others. The Regulatory Counsel also works closely with the head of Congressional Affairs and CBA lobbyists on legislative and related policy issues in connection with retail banking.

### **Duties and Responsibilities**

- Advocate CBA's position on regulatory issues by meeting regularly with federal agencies on retail bank issues
- Draft persuasive and effective comment letters in response to regulatory proposals
- Closely monitor the activities of federal regulatory agencies in connection with retail banking and provide rapid and succinct reports to CBA members
- Independently organize and manage meetings of member banks to develop consensus on policy and legal issues, which are then reflected in CBA's communications
- Work collaboratively with the CBA Marketing and Communications Department to ensure effective messaging on important regulatory and policy issues, including interviews with media
- Assist the CBA lobbyists in their efforts on Capitol Hill by drafting Congressional testimony and other materials, as well as attend meetings with Hill staff
- Speak at meetings and conferences on retail bank regulatory issues, including conference calls with CBA member banks
- Draft analyses of regulations and policy guidance for CBA member banks
- Act as liaison in managing one or more CBA Committees
- Work collaboratively with other trade associations and industry groups on issues of joint concern
- Assist other CBA departments by preparing government relations materials for CBA member banks
- Assist with planning the CBA annual conference, "CBA LIVE"
- Other duties as assigned

**Knowledge, Skills and Abilities**

- Substantive knowledge of the statutes and regulations governing retail banking
- Strong interpersonal and oral communication skills
- Ability to write in a clear and persuasive manner
- Understanding of the federal agency rulemaking process
- Strong organizational skills and be detailed oriented with ability to multi-task during high-stress situations
- Ability to effectively manage one or more committees of CBA member banks

**Relevant Experience/Background**

- JD degree and bar membership
- Substantial background in consumer financial services issues
- Experience working at a federal regulatory or enforcement agency (e.g., CFPB, OCC, FDIC, Federal Reserve) preferred.

Excellent benefits. Salary commensurate with experience.